**Job Description for Music Director**

**# Hours/week:** 15 hours average, including Sunday worship, weeknight rehearsals, special events, staff meetings, and other team meetings as required.

**Reports to:** Senior Pastor at Good Samaritan United Methodist Church, Cupertino, CA

**Job Purpose & Responsibilities**

**PROGRAM**

* Oversee and expand the Music Ministry in worship and other activities within the Church, in a manner consistent with our mission, values and theology.
* Strive to improve the music performance standards within the Church.
* Rehearse, lead and direct the Chancel Choir.
* Ensure appropriate time and space for rehearsals of the various musical groups.

**PEOPLE**

* Identify and recruit people, both in and beyond congregation with musical talents, and develop their gifts and leadership. Hire guest musicians as required.
* Collaborate with Pastor, staff, and worship leaders and designers on music selection and repertoire that aligns with the sermon themes or liturgical calendar. Incorporate music from any genre that is appropriate for the moment (joyful, uplifting, energetic, spiritually moving, etc.) Select songs for greater congregational participation.
* Foster supportive Christian Community and spiritual growth within all music groups.
* Coordinate with the Sound and Light Team to set up sound and visual systems for services, streaming or recording.
* Make every effort to ensure safety and security of everyone involved in music ministry.

**ADMINISTRATION**

* Be responsible for establishing and maintaining the Music Ministry budget.
* Manage the church music libraries including licenses and performance rights.
* Maintain professional presentation *(appearance, spelling, etc.)* of song lyrics, chord charts, and sheet music for worship, including slide content, video text overlays, bulletin text, etc.

**Qualifications**

* Degree with a major in Music or Theology, or equivalent work experience *(familiarity with the UMC is a plus.)*
* Music background:
* Minimum 2 years of experience in directing choirs,
* Arrange music that enhances congregation’s worship experience,
* Proficient in at least one performance area *(instrument, choral, voice,)*
* Knowledge and experience in leading a wide range of music styles *(including traditional hymns, contemporary, praise, gospel and international music.)*
* Desirable Experience
* Experience in choral rehearsal techniques and conducting.
* Experience performing or organizing music for weddings, memorial services, Christian holidays, and other special events.